



Virginia Department of Health
Division of Community Nutrition
Special Nutrition Programs
Child and Adult Care Food Program (CACFP)
COVID-19 Nationwide Waiver to Allow Parents and Guardians to Pick Up Meals For Children
State Plan to Ensure Program Accountability and Integrity

FOR IMMEDIATE DISTRIBUTION TO CACFP PROGRAM OPERATORS

On March 25, 2020, the United States Department of Agriculture (USDA) Food and Nutrition Service (FNS) released the COVID-19 Nationwide Waiver to Allow Parents and Guardians to Pick Up Meals For Children, Child Nutrition Response #5. According to the waiver requirements, State agencies “must have a plan for ensuring that Program operators are able to maintain Program accountability and Program integrity.” Below is the written procedure that Program operators must implement upon State agency approval of an institution’s waiver request.

1. At the time of meal distribution, the parent/guardian must show center staff a government issued photo ID as proof of identity. Acceptable forms of identification are as follows:
 - Valid or expired, undamaged U.S. passport book or passport card
 - In-state, fully valid driver's license or enhanced driver's license with photo
 - Certificate of Naturalization
 - Certificate of Citizenship
 - Government employee ID (city, county, state, or federal)
 - U.S. military or military dependent ID
 - Current (valid) foreign passport
 - Matricula Consular (Mexican Consular ID) - commonly used by a parent of a U.S. citizen child applicant
 - U.S. Permanent Resident Card (Green Card) - commonly used by a parent of a U.S. citizen child applicant
 - Trusted Traveler IDs (including valid Global Entry, FAST, SENTRI, and NEXUS cards)
 - Enhanced Tribal Cards and Native American tribal photo IDs
2. Center staff will verify that the name on the photo ID matches the parent/guardian name on the child’s/adult’s current Income Eligibility Form (IEF) prior to distributing meals.
3. Centers must revise their daily meal count form to reflect that the parent’s/guardian’s proof of identity was verified for each child/adult for whom meals are to be distributed. Centers may choose how to revise the meal count form as long as they clearly indicate that proof of identity was verified.

4. Centers must include a Certification Statement on the daily meal count form stating that parent/guardian proof of identity was verified for each child/adult for whom meal are to be distributed.
5. Centers must sign and date the daily meal count form.

FINAL